



## FIRST THINGS FIRST

*The right system for bright futures*

### Arizona Early Child Development and Health Board Yavapai Regional Partnership Council **DRAFT** Minutes

#### **Call to Order**

A special meeting of the First Things First – Yavapai Regional Partnership Council was held on January 12, 2010 at Yavapai College, Building 30, Room 113, 1100 E. Sheldon Street, Prescott, AZ 86301.

Marcia Jacobson, Regional Coordinator, called the meeting to order at 9:16 a.m.

Members Present: Anne Babinsky (phone), Barbara Jorgensen (phone), Becky Ruffner (phone), Ann Sult, Kelly McCready (phone), Ophelia Tewawina (phone) and Mica Williams (phone).

Members Absent: Margie Beach

**Council Member Conflict of Interest Disclosure:** No Council members declared Conflict of Interest.

**Regional Needs and Assets Contractor:** Marcia Jacobson, Regional Coordinator, reviewed the list of qualified vendors for completion of the 2010 Regional Needs and Assets report. The vendor list consisted of: Applied Survey Research, LeCroy and Milligan Associates, MGT of America, Southwest Institute for Families and Children with Special Needs, University of Arizona, and Wholonomy Consulting. Additional criteria used to evaluate the proposals for regional selection were: prior experience in the Yavapai region, capacity to provide the region with dedicated staff and individualized attention, and demonstrated knowledge of early childhood issues. Coordinator Jacobson reviewed her selection rationale and the recommendation to contract with LeCroy and Milligan Associates. Council member, Anne Babinsky made a motion to contract with LeCroy and Milligan Associates for the completion of the 2010 Yavapai Regional Needs and Assets Report. The motion was seconded by Council member Mica Williams and passed unanimously.

**Next Meeting:** The next regular meeting of the Regional Partnership Council is scheduled for January 27, 2010 at 9:00 a.m. in Cottonwood.

**Adjourn:** The meeting adjourned at 9:33 p.m.

*Marcia M. Jacobson*

Marcia M. Jacobson, Regional Coordinator

Approved:

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Anne Babinsky, Chair

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January 27, 2010